



# Grant Allocation Process for the Alberta Ski Jumping and Nordic Combined Association

## Overview:

The Alberta Ski Jumping and Nordic Combined Association (ASJNC) is committed to supporting the growth and development of ski jumping and Nordic combined sports across the province of Alberta. As part of our mission, we have established a grant allocation process to provide financial assistance to subsidiary organizations within the province. These grants, up to CAD 15,000 per organization, are intended to facilitate improved access to transportation services and the acquisition of transport equipment, thereby advancing the objectives of ski jumping and Nordic combined in each subsidiary organization.

## Application Process:

**Call for Applications:** ASJNC will announce a call for grant applications, inviting subsidiary organizations involved in ski jumping and Nordic combined activities to submit proposals outlining their specific transportation needs and plans for utilizing the funds. Applications will be accepted from January 1<sup>st</sup> 2024 through February 29<sup>th</sup> 2024.

**Eligibility Criteria:** Subsidiary organizations must meet predetermined eligibility criteria, including registration with ASJNC, demonstration of a commitment to promoting ski jumping and Nordic combined, and a clear plan for utilizing the grant funds to enhance transportation services or acquire transport equipment.

Grant Proposal Submission: Interested organizations will submit detailed grant proposals, specifying the amount requested (up to CAD 15,000), the purpose of the funds, and a comprehensive budget outlining how the funds will be matched and utilized.

Review Process: ASJNC will establish a review committee consisting of representatives with expertise in sports development, finance, and transportation logistics. The committee will evaluate each proposal based on its alignment with the goals of ASJNC and the anticipated impact on the accessibility and quality of transportation services for ski jumping and Nordic combined activities. Selection and allocation of funds against suitable applications will be made March 1<sup>st</sup>, 2024. Applicants will be notified shortly after.

## **Grant Approval and Allocation:**

Matching Funds Requirement: Successful organizations will be notified of their grant approval and will be required to match the grant amount with their own funds. This matching requirement is designed to encourage financial responsibility and sustainability within each subsidiary organization.

Grant Agreement: Upon acceptance, a formal grant agreement will be established between ASJNC and the subsidiary organization, outlining the terms and conditions of fund utilization, reporting requirements, and any specific milestones or deliverables.

Disbursement of Funds: The approved grant funds will be disbursed to the subsidiary organization, and the matching funds must be verified by ASJNC before the complete grant amount is made available.

## **Monitoring and Reporting:**

Progress Reports: Subsidiary organizations will be required to submit a report to ASJNC, detailing the utilization of funds.

## **Conclusion:**

The grant allocation process aims to empower subsidiary organizations within Alberta, fostering self-sufficiency and enhancing the overall infrastructure supporting ski jumping and Nordic combined sports. Through this initiative, ASJNC is dedicated to creating a sustainable, impactful and inclusive framework for the advancement of winter sports across the province.