



# Alberta Ski Jumping and Nordic Combined

## VOLUNTEER SCREENING POLICY

The following document has been constructed to define the requirements for volunteer police screening to ensure as far as possible the safety of our athletes. We maintain that a policy is no substitute for the appropriate application of vigilance, diligence and common sense, it is however provided as a guideline to determine when it is appropriate to formally screen volunteers and to provide access to the appropriate information to allow the process to be carried out.

## WHAT DEFINES A VOLUNTEER THAT SHOULD BE SCREENED

We encourage all activities to be carried out in groups under the direct supervision of an ASJNC coach. In some situations it may be necessary for activities to be held in isolation, in which case the following requirement should be applied and the appropriate certification reviewed by the ASJNC coach prior to the activity being implemented.

Any volunteer appointed by the board of ASJNC or agreed by the board of ASJNC to carry out one to one duties, on behalf of ASJNC, with an athlete in isolation, other than their own child is required to present appropriate documentation showing a current a valid police check has been carried out.

## PROCESS

The police check can be carried out by visiting the website:

<https://policeinformationcheck.calgarypolice.ca/>

Follow the online process.

The certificate of clearance will be emailed directly to the applicant and is valid for a three year period.